



**Application for Employment
Gerald A. Turlich, Jr., Sheriff
Plaquemines Parish Sheriff's Office
8022 Hwy. 23
Belle Chasse, La 70037
504-934-6865**

This application is a fillable pdf document. Please type directly in the application. Save the document to your computer after completing it for submission:

Completed applications must be submitted electronically by email at jjohnson@ppso.net.

Contact the Internal Affairs Division at 504-934-6865 for an appointment if you have any questions. Please do not call to check on the progress of your application. You will be contacted when it is time to return for additional processing.

You **must** make your own copies and provide the following documents **with** the application **electronically** or by **mail**:

- 1. High School Transcript, High School Diploma, GED Diploma or GED Transcript Scores**
- 2. Birth Certificate** - Original or Certified Copy must be brought in upon interview
- 3. Valid Driver's License**
- 4. Social Security Card**
- 5. Any other additional education diplomas, certificates or transcripts (If Applicable)**
- 6. Discharge/Separation (DD214 and or NGB22) forms for each period of military service (If Applicable)**
- 7. Naturalization Certificate** if you were born outside the United States
- 8. PC-201 form completed by all prior POST Certified applicants**
- 9. Digitally sign all required application fields by typing your name**

(Be sure to capitalize first letter of each name in signature blocks)

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED
Make sure all required documents are submitted with application.

****If there is not enough room on the application for you to provide a complete answer to any of the questions, use an additional piece of paper to do so.****

The Plaquemines Parish Sheriff's Office is an Equal Opportunity Employer

GENERAL

DATE OF APPLICATION : _____

POSITION APPLYING FOR:

- DEPUTY SHERIFF COMMUNICATIONS / OPERATOR / DISPATCHER CORRECTIONS OFFICER
 RESERVE DEPUTY CLERICAL/ SECRETARIAL
 OTHER (Please Specify): _____

I CAN PERFORM THE ESSENTIAL FUNCTIONS OF THE JOB(S) FOR WHICH I AM APPLYING WITH
REASONABLE ACCOMMODATION(S). IF REASONABLE ACCOMMODATION IS NECESSARY, PLEASE SPECIFY: WITHOUT

PERSONAL INFORMATION

LAST NAME: _____ FIRST NAME: _____ MIDDLE NAME: _____ SUFFIX: _____

NICKNAMES OR OTHER NAMES I HAVE USED OR AM KNOWN BY:(i.e. Maiden, Change of Name, Nicknames, Alias, etc)

HEIGHT: _____ WEIGHT: _____ DATE OF BIRTH: — —

BIRTHPLACE: _____ HAIR COLOR: _____ EYE COLOR: _____ SEX: _____

PHYSICAL ADDRESS (Street / City / State / Zip): _____

CONTACT INFORMATION:

MAILING ADDRESS (Street / P.O. Box / City / State / Zip): SAME AS ABOVE

Cellular: _____

EMAIL: _____

DRIVER'S LICENSE:
STATE: _____ NUMBER: _____

LIST ALL SOCIAL MEDIA SITES YOU HAVE ACCOUNTS ON INCLUDING YOUR EXACT ACCOUNT NAME:

SOCIAL SECURITY NO.:

AM A CITIZEN OF THE UNITED STATES. • IF APPLICABLE, PLEASE SPECIFY THE COUNTRY OF YOUR CITIZENSHIP:

AM NOT _____

CAN **SUBMIT VERIFICATION OF MY LEGAL RIGHT TO WORK IN THE UNITED STATES.**
 CAN NOT

The Plaquemines Parish Sheriff's Office is an Equal Opportunity Employer

WORK / EMPLOYMENT HISTORY

PLEASE LIST POSITIONS, STARTING WITH YOUR MOST RECENT EMPLOYMENT AND ENDING WITH YOUR FIRST FULL-TIME, PERMANENT EMPLOYMENT.

EMPLOYER / COMPANY NAME:

MAILING ADDRESS (Street / P.O. Box / City / State / Zip):

TELEPHONE:

EMPLOYED FROM: _____ / _____ TO: _____ / _____
MONTH / YEAR MONTH / YEAR

JOB TITLE / POSITION:

SUPERVISOR'S NAME:

BEGINNING ANNUAL SALARY:

CURRENT ANNUAL SALARY:

REASON FOR LEAVING:

DUTIES: PLEASE LIST YOUR MAJOR JOB DUTIES AND APPROXIMATE PERCENTAGE OF TIME SPENT ON EACH DUTY.

PERCENT OF TIME	MAJOR DUTIES

AWARDS / COMMENDATIONS: PLEASE LIST ANY AWARDS, COMMENDATIONS, AND / OR PROMOTIONS RECEIVED IN THE PERFORMANCE OF YOUR JOB TITLES

DATE	DESCRIPTION OF AWARD / COMMENDATION / PROMOTION

PLEASE LIST ANY DISCIPLINARY ACTION TAKEN AGAINST YOU BY THIS EMPLOYER, AND EXPLAIN THE NATURE AND EXTENT OF THE ACTION TAKEN. IF MORE SPACE IS NEEDED, LIST ON EXPLANATION PAGE 11.

The Plaquemines Parish Sheriff's Office is an Equal Opportunity Employer

WORK / EMPLOYMENT HISTORY

PLEASE LIST POSITIONS, STARTING WITH YOUR MOST RECENT EMPLOYMENT AND ENDING WITH YOUR FIRST FULL-TIME, PERMANENT EMPLOYMENT.

EMPLOYER / COMPANY NAME:

MAILING ADDRESS (Street / P.O. Box / City / State / Zip):

TELEPHONE:

EMPLOYED FROM: _____ / _____ TO: _____ / _____
MONTH / YEAR MONTH / YEAR

JOB TITLE / POSITION:

SUPERVISOR'S NAME:

BEGINNING ANNUAL SALARY:

CURRENT ANNUAL SALARY:

REASON FOR LEAVING:

DUTIES: PLEASE LIST YOUR MAJOR JOB DUTIES AND APPROXIMATE PERCENTAGE OF TIME SPENT ON EACH DUTY.

PERCENT OF TIME	MAJOR DUTIES

AWARDS / COMMENDATIONS: PLEASE LIST ANY AWARDS, COMMENDATIONS, AND / OR PROMOTIONS RECEIVED IN THE PERFORMANCE OF YOUR JOB TITLES

DATE	DESCRIPTION OF AWARD / COMMENDATION / PROMOTION

PLEASE LIST ANY DISCIPLINARY ACTION TAKEN AGAINST YOU BY THIS EMPLOYER, AND EXPLAIN THE NATURE AND EXTENT OF THE ACTION TAKEN. IF MORE SPACE IS NEEDED, LIST ON EXPLANATION PAGE 11.

WORK / EMPLOYMENT HISTORY

PLEASE LIST POSITIONS, STARTING WITH YOUR MOST RECENT EMPLOYMENT AND ENDING WITH YOUR FIRST FULL-TIME, PERMANENT EMPLOYMENT.

EMPLOYER / COMPANY NAME:

MAILING ADDRESS (Street / P.O. Box / City / State / Zip):

TELEPHONE:

EMPLOYED FROM: _____ / _____ TO: _____ / _____
MONTH / YEAR MONTH / YEAR

JOB TITLE / POSITION:

SUPERVISOR'S NAME:

BEGINNING ANNUAL SALARY:

CURRENT ANNUAL SALARY:

REASON FOR LEAVING:

DUTIES: PLEASE LIST YOUR MAJOR JOB DUTIES AND APPROXIMATE PERCENTAGE OF TIME SPENT ON EACH DUTY.

PERCENT OF TIME	MAJOR DUTIES

AWARDS / COMMENDATIONS: PLEASE LIST ANY AWARDS, COMMENDATIONS, AND / OR PROMOTIONS RECEIVED IN THE PERFORMANCE OF YOUR JOB TITLES

DATE	DESCRIPTION OF AWARD / COMMENDATION / PROMOTION

PLEASE LIST ANY DISCIPLINARY ACTION TAKEN AGAINST YOU BY THIS EMPLOYER, AND EXPLAIN THE NATURE AND EXTENT OF THE ACTION TAKEN. IF MORE SPACE IS NEEDED, LIST ON EXPLANATION PAGE 11.

The Plaquemines Parish Sheriff's Office is an Equal Opportunity Employer

I AM PROFICIENT IN THE USE AND OPERATION OF THE FOLLOWING COMPUTER SOFTWARE:

I SPEAK THE FOLLOWING FOREIGN LANGUAGES: SPANISH FRENCH ARABIC RUSSIAN VIETNAMESE
 OTHER: SPECIFY: _____

PLEASE LIST ANY JOB-RELATED ORGANIZATIONS, CLUBS, PROFESSIONAL / AFFILIATIONS, SOCIETIES, OR OTHER ASSOCIATIONS TO WHICH YOU BELONG:

MILITARY BACKGROUND

AM A VETERAN OF A COMPONENT: ARMY NAVY AIR FORCE MARINES COAST GUARD
 AM NOT

I SERVED FROM. _____ / _____ TO _____ / _____
MONTH YEAR MONTH YEAR

AND RECEIVED AN HONORABLE DISHONORABLE OTHER DISCHARGE MEDICAL

IF YOUR DISCHARGE WAS OTHER THAN HONORABLE, PLEASE EXPLAIN:

Please attach a copy of DD Form 214 and/or NGB22

AM A MILITARY RESERVIST OF THE ARMY NAVY AIR FORCE MARINES COAST GUARD
 AM NOT

WHAT EXPERIENCE, SPECIAL TRAINING OR EDUCATION, AND SPECIAL RECOGNITION(S) DID YOU RECEIVE WHILE IN THE MILITARY?

PERSONAL REFERENCES

MUST COMPLETE ALL BLOCKS OF INFORMATION

NAME: _____ TELEPHONE: _____

MAILING ADDRESS: (street / P.O. Box / City / state / Zip) _____

NATURE OF RELATIONSHIP: _____ LENGTH OF TIME KNOWN: _____

NAME: _____ TELEPHONE: _____

MAILING ADDRESS: (street / P.O. Box / City / state / Zip) _____

NATURE OF RELATIONSHIP: _____ LENGTH OF TIME KNOWN: _____

NAME: _____ TELEPHONE: _____

MAILING ADDRESS: (street / P.O. Box / City / state / Zip) _____

NATURE OF RELATIONSHIP: _____ LENGTH OF TIME KNOWN: _____

The Plaquemines Parish Sheriff's Office is an Equal Opportunity Employer

AM REGISTERED FOR THE SELECTIVE SERVICE.
 AM NOT

AM A REGISTERED VOTER OF _____ PARISH.
 AM NOT

MY CREDIT HISTORY HAS BEEN CONSIDERED SATISFACTORY IN THE PAST & I HAVE BEEN REFUSED REASONABLE CREDIT.
 HAS NOT HAVE NOT

DO HAVE RELIABLE TRANSPORTATION TO WORK.
 DO NOT

EMPLOYMENT WITH THE PLAQUEMINES PARISH SHERIFF'S OFFICE ENTAILS WORKING **8 OR 12 HOUR SHIFTS** DEPENDING UPON DIVISION YOU WILL BE ASSIGNED TO. YOU MAY BE WORKING OVERTIME, WORKING ON HOLIDAYS, WEEKENDS AND NIGHTS. FURTHER, **HURRICANE DUTY IS MANDATORY.**

I AM AVAILABLE TO BEGIN WORK ON:

NAMES, ADDRESSES AND TELEPHONE NUMBERS OF TWO (2) PERSONS TO BE NOTIFIED IN THE CASE OF ACCIDENT OR EMERGENCY.

NAME:	NAME:
ADDRESS:	ADDRESS:
RELATIONSHIP:	RELATIONSHIP:
TELEPHONE: HOME: WORK:	TELEPHONE: HOME: WORK:

TRAINING AND EDUCATION

NAME, ADDRESS, CITY, STATE, ZIP CODE OF LAST HIGH SCHOOL ATTENDED:

I RECEIVED A DIPLOMA GED IN THE YEAR OF: _____ **IF YOU DO NOT HAVE A HIGH SCHOOL DIPLOMA OR GED, YOUR APPLICATION WILL NOT BE PROCESSED.**

PROFESSIONAL / BUSINESS / TECHNICAL INSTITUTES & COLLEGES/ UNIVERSITIES ATTENDED AND **ATTACH HIGH SCHOOL / GED DIPLOMA**

NAME OF INSTITUTION AND LOCATION	DATES ATTENDED (Month / Year)	GRADUATE (Yes or No)	TYPE OF DEGREE EARNED	TITLE OF PROGRAM OR FIELD OF STUDY
	From: / To: /	<input type="checkbox"/> YES <input type="checkbox"/> NO		
	From: / To: /	<input type="checkbox"/> YES <input type="checkbox"/> NO		
	From: / To: /	<input type="checkbox"/> YES <input type="checkbox"/> NO		
	From: / To: /	<input type="checkbox"/> YES <input type="checkbox"/> NO		
	From: / To: /	<input type="checkbox"/> YES <input type="checkbox"/> NO		
	From: / To: /	<input type="checkbox"/> YES <input type="checkbox"/> NO		

PROFESSIONAL LICENSES / CERTIFICATIONS.

TYPE OF LICENSE / CERTIFICATION	DATE ORIGINALLY LICENSED / CERTIFIED	EXPIRATION DATE	NAME OF LICENSING / CERTIFYING AUTHORITY

MISCELLANEOUS

THE INFORMATION PROVIDED IN THIS SECTION WILL NOT NECESSARILY DISQUALIFY YOU FROM BEING CONSIDERED FOR EMPLOYMENT WITH THE PLAQUEMINES PARISH SHERIFF'S OFFICE. FAILURE TO DISCLOSE ALL REQUESTED INFORMATION OR PROVIDING FALSE INFORMATION, HOWEVER, RESULT IN THE IRREVERSIBLE DISQUALIFICATION OF YOUR APPLICATION FOR EMPLOYMENT, COMPLETE AND HONEST RESPONSES TO THE FOLLOWING QUESTIONS ARE, THEREFORE, ABSOLUTELY ESSENTIAL.

HAVE RECEIVED A TRAFFIC VIOLATION(S) DURING THE PAST FIVE (5) YEARS.
 HAVE NOT

IF APPLICABLE, PLEASE LIST THE VIOLATIONS RECEIVED BELOW (ADDITIONAL SPACE FOR VIOLATIONS ON PAGE 11:

VIOLATION: DATE: CITY / STATE: DISPOSITION:

VIOLATION: DATE: CITY / STATE: DISPOSITION:

VIOLATION: DATE: CITY / STATE: DISPOSITION:

ARRESTS: HAVE BEEN ARRESTED
 HAVE NEVER

IF APPLICABLE, PLEASE STATE THE YEAR THE ARREST OCCURRED, THE ARRESTING AGENCY, AND EXPLAIN THE SPECIFICS OF THE ARREST IN THE EXPLANATION STATEMENT ON PAGE 11. (Please include any and all arrest information including charges for which you were either not prosecuted or acquitted and-or charges which have been expunged.)

CONVICTIONS: HAVE BEEN CONVICTED OF A CRIME(S)
 HAVE NEVER

IF APPLICABLE, PLEASE STATE THE YEAR THE CONVICTIONS(S) OCCURRED, THE CONVICTING JURISDICTION, THE LOCATION(S), THE DISPOSITIONS(S), AND EXPLAIN THE SPECIFICS OF THE CONVICTION(S) IN THE EXPLANATION STATEMENT ON PAGE 11. (Please also include any and all information on convictions which have been expunged) Under LSA-R.S. 44:9, LSA-C.Cr.P. ART 893 and ART 894.

*****PLEASE PROVIDE A COPY OF ALL COURT DISPOSITION RECORDS*****

DRUGS: HAVE ILLEGALLY USED DRUGS IN THE LAST FIVE (5) YEARS
 HAVE NOT

HAVE SOLD OR DISTRIBUTED ILLEGAL DRUGS
 HAVE NEVER

IF YOU HAVE EITHER ILLEGALLY USED DRUGS IN THE LAST FIVE YEARS AND / OR SOLD OR DISTRIBUTED ILLEGAL DRUGS, PLEASE EXPLAIN IN THE EXPLANATION STATEMENT ON PAGE 11.

ALCOHOL: I WOULD CHARACTERIZE MY ALCOHOL CONSUMPTION AS FOLLOWS:
 DO NOT DRINK ALCOHOL OCCASIONAL DRINKER SOCIAL DRINKER OTHER

IF YOU CHECKED "OTHER", PLEASE EXPLAIN IN THE EXPLANATION STATEMENT ON PAGE 11

STRESS: CAN ADEQUATELY FUNCTION IN HIGH STRESS SITUATIONS
 CAN NOT

DEADLY FORCE: AM WILLING TO USE DEADLY FORCE IF NECESSARY?
 AM NOT

LIST NAMES OF RELATIVES WORKING FOR SHERIFF'S OFFICE:

LIST CURRENT SPOUSE AND EX-SPOUSES, IF APPLICABLE:

LIST ALL PERSONS YOU ARE CONNECTED TO THAT ARE HOUSED IN OUR DETENTION CENTER:

The Plaquemines Parish Sheriff's Office is an Equal Opportunity Employer

CERTIFICATION ACKNOWLEDGEMENT OF CONDITIONS FOR EMPLOYMENT AND AUTHORITY TO RELEASE INFORMATION

The Plaquemines Parish Sheriff's Office recruits, hires, trains, and promotes all persons without regard to race, color, sex, religion, national origin, marital and familial status, political belief, and physical and mental disability, except in those instances where physical and mental abilities are a bona-fide occupational qualification, and accommodation would constitute an undue hardship to the Sheriff's Office. It is further the policy of the Sheriff's Office to base all decisions on employment so as to further equal employment opportunity.

I am applying to the Plaquemines Parish Sheriff's Office for employment. To determine my eligibility for employment and for security clearance purposes, I hereby authorize and request that solicited entities or individuals furnish to the Plaquemines Parish Sheriff's Office any and all information, whether written or non-written, including opinions, that these entities and/or individuals may have or acquire concerning information given on this application form, as well as information regarding my character, reputation, and suitability for employment.

I hereby release, hold harmless, and indemnify from any and all liability, the Plaquemines Parish Sheriff's Office, employees of the Plaquemines Parish Sheriff's Office, and the individuals, agencies, and/or entities who receive and supply information as noted above.

I certify that all statements made on this employment application are true and complete to the best of my knowledge. I understand that information on this application will be subject to investigation and verification, and that any misrepresentation or material omission may cause my application to be delayed, rejected, disqualified, and/or subject me to dismissal from employment from the Plaquemines Parish Sheriff's Office.

I understand that nothing in this application or in the granting of an interview creates a contract between the Plaquemines Parish Sheriff's Office and myself for either employment or for providing any benefits. No promises have been made to me, and I understand that no such promise or guarantee is binding upon the Sheriff's Office unless made in writing by the Sheriff of Plaquemines Parish, and signed by me. If an employment relationship is established, I acknowledge that I will be required to submit to, and successfully complete a drug test, in depth criminal records check, financial background investigation, and a thorough physical examination including a medical history check to determine if I can perform the essential functions of the position for which I am applying with or without reasonable accommodations. I further understand that failure to comply with the prerequisites of employment, after the conditional offer of employment is accepted by me, will be treated as a rejection of the offer of employment.

I acknowledge that no consideration has been furnished to the Sheriff's Office for my employment other than my services, and I understand that employment with the Plaquemines Parish Sheriff's Office is strictly at will employment, and that I have the right to terminate my employment at any time, with or without cause, and that the Plaquemines Parish Sheriff's Office has the same right, as well as the right to transfer me to any division, department, section, or shift that the Sheriff or his designee so chooses and at his sole discretion.

A photostatic copy of my signature shall be accepted as an original authorizing any person, firm, or organization to release any information to the Plaquemines Parish Sheriff's Office regarding the verification of information provided herein.

Signature of Applicant

Date

Printed: First, Middle, and Last Name

RECEIVED BY: _____

Name

Position

Date

The Plaquemines Parish Sheriff's Office is an Equal Opportunity Employer



Plaquemines Parish Sheriff's Office Pre-Polygraph Questionnaire

*****READ CAREFULLY*****

- | Yes | No | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Have you ever been arrested? |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Have you ever been convicted of a felony? |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Have you been truthful about your drinking and gambling habits? |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Have you ever tried/used marijuana? If Yes , when month/year ____/____. |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Have you ever tried/used any illegal drugs other than marijuana? |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Have you ever committed any undetected crimes? |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Have you ever been fired or asked to resign from a job? |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Have you ever stolen any merchandise from an employer? |
| <input type="checkbox"/> | <input type="checkbox"/> | 9. Have you ever stolen any money from an employer? |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Have you ever stolen anything of great value? |
| <input type="checkbox"/> | <input type="checkbox"/> | 11. Are you aware of any inaccuracies on your application? |
| <input type="checkbox"/> | <input type="checkbox"/> | 12. Have you deliberately lied on any of these questions? |
| <input type="checkbox"/> | <input type="checkbox"/> | 13. Have you ever sold any type of illegal drug? |

I HEREBY DECLARE THE INFORMATION PROVIDED BY ME IN THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT FALSIFICATION OF THIS INFORMATION IS GROUNDS FOR REFUSAL TO HIRE OR, IF I HAVE BEEN HIRED, GROUNDS FOR TERMINATION.

Signature of Applicant

Date

The Plaquemines Parish Sheriff's Office is an Equal Opportunity Employer

